

SUSYN M. BRYE

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Professional Highlights

Acme County Public Library, City, State
Library Director, January 2017 to present

- Under direction of the Board of Trustees, oversee all aspects of Library operations including personnel, administrative, financial, programming, community engagement, marketing, technology, and COVID-19 pandemic response
- Formulate and administer annual operating budget of \$3.4 million, and be accountable through regular reports to the Board and the public
- Assist the Board in developing operating and personnel policies
- Build an organizational culture of service excellence and commitment through selection and development of staff (40 FTE)
- Serve as a public presence for the Library and as a partner in community projects, including initiatives supporting workforce development, entrepreneurship, health, and digital equity
- Augment operating budget through grant writing, including securing \$20,000 in grant monies to fund youth coding programs
- Served on Grow with Google's Librarian Advisory Board; appeared in Grow with Google promotional video <https://youtu.be>
- Staff liaison to Friends of the Library, assisting them with marketing and advocacy

County Public Library, City, State
Library Administrator, March 2012 to December 2016

- Oversee staffing and operations at 19 community libraries within the county's Public Library system, including personnel, training, customer service, fiscal compliance, safety, and facility matters
- Plan multiple aspects of library capital projects, including space planning, collection maintenance, developing staffing plans to meet service needs, community outreach, and publicity
- Proposed and implemented a partnership with County Public Health to host free flu shot clinics in multiple County Libraries, resulting in more than 1400 people immunized
- Serve as subject matter expert for management during union contract negotiations with librarian bargaining group
- Coordinated staff training, publicity, and fiscal practices for implementation of Passport Acceptance Services at select County Libraries
- Conceptualized and wrote successful LSTA grant application for \$75,000 to create a DJ Lab in City Library

Acme City Library, City, State

Division Manager (Youth and Extension Services), February 2009 to February 2012

- Oversaw children and teen services, programming, literacy services, outreach, and collections for the Central Library and Mission Family Reading Center, supervising 8 full time employees
- Wrote successful LSTA grant for \$15,000 to implement Family Place at Central Library; completed Family Place training and created early literacy area in children's department
- Prepared and administered LSTA grant to bring STEM programming to youth in transitional housing and domestic violence shelters
- Started and administered library Facebook and Twitter accounts

Acme Public Library, City, State

Senior Librarian (Youth Services), August 2006 to January 2009

- Oversaw programming, collections, and services for children and teens for main library and 5 neighborhood branches
- Supervised 8 full time employees, including 6 youth services librarians
- Developed and implemented outreach plan to promote library services to schools and community groups
- Prepared and presented budget proposals to Friends of the Library to fund programs and campaigns such as Summer Reading and First Grade Outreach

Education

- Graduate, Certified Public Library Administrator program, American Library Association
- Master of Science in Library Science, University of Acme, City, State
- Bachelor of Arts, Acme College, City, State

Professional and Community Involvement

- American Library Association, member
- Public Library Association, Advocacy and Strategic Partnerships Committee member
- Association of Bookmobile and Outreach Services, member
- Acme Library Association, Chair of Advocacy Committee
- Rotary Club of Acme, Board Member and Public Image Chair
- ABC (nonprofit makerspace and innovation lab), Board Member
- Project Paloma (local food insecurity nonprofit), volunteer

Additional Accomplishments

- Graduate, County Executive Leadership Development Program
- Fellow, Eureka Library Leadership Institute

Susyn M. Brye

PUBLIC LIBRARY ADMINISTRATION

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Professional Summary

Award-winning public library administrator with nearly 25 years' experience overseeing library systems. Well versed in library trends, technologies and best practices. Skilled at media and public relations and building strong community relationships. Passionate about staff development, proven through multiple state and national awards for employees. Dedicated to serving communities through innovative, equitable and inclusive library programs and services.

Areas of Expertise

Advocacy – Board Relations – Budget Management – Community Relations – Grant Writing – Human Resources – Library Access and Equity – Library Technologies – Media Relations/Public Relations – People Management and Development – Planning and Programming – Policy Development – Public Speaking – Strategic Partnerships – Workforce Planning

Professional Experience

Library Director

2017 – Present

Acme County Public Library – City, State

A 30,000-square-foot building with approximately 50 employees and an annual budget of \$3.5 million, serving 65,000 residents.

Reporting directly to the Board of Trustees, oversee all aspects of library operations. Formulate, administer and oversee annual budget, providing regular reports to the Board and the public. Assist the Board in developing and/or updating operating and human resources policies. Hire, train and coach employees. Serve as library spokesperson and partner for community projects focused on digital equity and entrepreneurship, among others.

- Navigate library operations through COVID-19 pandemic, overseeing temporary closing and eventual reopening, shift to virtual service, curbside pickup, and regularly updating staff, public and media. Created a [school outreach coordinator position](#) to help kids learn during the pandemic. Library was [spotlighted](#) in the Washington Post for excellent pandemic performance.
- After nearly two years of conversations with the Board of Trustees, successfully advocated for the library to eliminate fines, ultimately removing barriers to service while providing equity and access to all.
- Wrote winning nominations for library and staff to receive multiple awards, including the [2019 State Public Library Association Public Relations and Marketing Award](#) and the [2019 Library Journal Mover and Shaker Award](#).
- After more than 40 years without a bookmobile service, purchased a bookmobile in 2020. Hired coordinator, who will assist in launching the service in late 2020/early 2021.
- Wrote \$20,000 grant application to fund a coding class for youth, resulting in a continuing coding program specifically focused on targeting underrepresented youth.
- In partnership with ABC (Nonprofit Innovation Lab) and Chamber of Commerce, created Orange Academy workshop, designed to teach children entrepreneurial skills.

Library Administrator

2012 – 2016

County Public Library – City, State

One of the nation's largest libraries, extending over 3,000 square miles and providing library services to 49 of the 88 incorporated cities as well as over 3.4 million residents of unincorporated cities.

Oversaw staffing and operations at 19 community libraries within the library system, including human resources, training, customer service, fiscal compliance, safety, and facility matters. Oversaw 38 libraries for a six-month period. Planned multiple aspects of four library capital projects (new buildings or major renovations), including space planning, collection maintenance, workforce planning, community outreach, and publicity.

- Proposed and implemented a partnership with County Public Health to host free flu shot clinics in county libraries, resulting in more than 1,400 people immunized.
- Conceptualized and wrote successful Library Services and Technology Act (LSTA) grant application for \$75,000 to create a DJ Lab at City Library. Program was later expanded to four other county libraries after my tenure.

- Served on State Library Association's Legislative Committee, representing the library at National Library Legislative Day in Washington, DC, to advocate for federal funding and support. Also conducted state legislative visits and arranged for advocacy training for library staff.
- Coordinated staff training, publicity, and fiscal practices for implementation of Passport Acceptance Services at six county libraries.
- Served as subject matter expert for management during union contract negotiations with librarian bargaining group.

Library Division Manager

2009 – 2012

Acme City Library – City, State

Located in Acme Valley, servicing 116,000 residents.

Oversaw children and teen services, programming, literacy services, outreach, and collections for the Central Library and Mission Family Reading Center. Supervised eight full-time employees.

- Wrote successful LSTA grant application for \$15,000 to implement Family Place at Central Library. Completed Family Place training and created early literacy area in children's department.
- Prepared and administered LSTA grant to bring STEM programming to youth in transitional housing and domestic violence shelters.
- Started and managed the library's first-ever social media accounts.

Education, Training & Affiliations

Education: **Master of Library Science**
University of Acme – City, State

Bachelor of Arts, English
Acme College – City, State

Training: **American Library Association** – Graduate, Certified Public Library Administrator Program
County Executive Leadership Development Program – Graduate
Eureka Library Leadership Institute – Fellow
eAcme (Acme University) – Public Sector Leadership Certificate (*in progress*)

Technical Skills: Microsoft Office 365 (Word, Excel, PowerPoint) – Social Media Platforms

Affiliations: **American Library Association** – Member
Public Library Association – Member, Advocacy and Strategic Partnerships Committee
Association of Bookmobile and Outreach Services – Member
Acme Library Association – Chair, Advocacy Committee
Rotary Club of Acme – Board Member and Public Image Chair (2017 – Present)
ABC (Nonprofit Innovation lab) – Board Member (2018 – Present)

In the Media

JULY 2020 [Local Library Spotlighted for Pandemic Performance](#)
JUNE 2020 [County Public Library Partners with Local Leaders to Pick Out Anti-Racist Books](#)
MAY 2020 [Curbside Pickup at County Public Library](#)
JANUARY 2020 [American Truth: Public Libraries](#)
JUNE 2019 [Grow with Google: Public Libraries in America](#)
OCTOBER 2018 [Strategy Brief: Making the Case that Your Library is Ready to Code](#)
AUGUST 2018 [Community Service Spotlight: County Public Library](#)